

7 | *The important bit...*

Now you know all about Aequitas Legal and our values, we would love to get to know you better...

There is some more information on the left side of this folder, explaining everything in more detail. Included you will find:

Information Letter (What happens next?)

This letter explains what the next steps are in your claim and anything we may need from you to progress with your case.

Terms of Business (How we take care of you)

The terms of business explains what we will do for you in detail along with who will be dealing with your case. At the start of the claim you are also given a conditional fee agreement (CFA), the purpose of the CFA is explained as well as details of the success fee and how it is worked out. This document will also tell you all about insurance cover that you may decide to take out during your claim.

Both these documents are for you to keep and refer back to for your reference. If you have any questions or queries after reading the documents we send you, feel free to give us a call...

We have put together a checklist for any extra documents you may receive in this pack.

In some instances, the documents may have been given to you by an agent.

Documents that are included will have a tick next to them...

Claim Notification Form (CNF)

The claim notification form (CNF) contains all the details about your accident and injury and is submitted online by your Solicitor. If your accident took place before July 2013, a CNF will not need to be sent.

After the Event Insurance (ATE) Letter

The ATE letter explains all the information about the insurance, such as the regulations, the costs of the insurance and who the insurance providers are.

A sign-up sheet for you to take out the insurance is also included within this letter.

Conditional Fee Agreement (CFA)

The CFA explains our obligations to you, your obligations to us and how we charge for our services

Legal Expenses Questionnaire

The legal expenses form helps us to follow up any insurance you may already have, for example home or car insurance. A checklist is included for you to tick any insurance you may have.

Medical Release Form

If you have had any medical treatment from Doctors, hospitals and healthcare specialists, you can list the details in this form. This will help us to obtain medical records from the healthcare professionals, which will help us to build your case.

***What are you waiting for?
Start your road to recovery!***

Return any forms we have sent you
and if you have any questions...

Call us now:

 **0161 358 0800**

Or email: office@aequitaslegal.co.uk

